Welcome to the NU in Israel program! Contained here is some helpful information about your IPD study abroad experience, including logistical information, important travel health and safety tips, requirements, and resources for learning more about your host country and culture.

If you have any questions, feel free to contact Natalie Kohler at natalie.kohler@northwestern.edu or 847-467-6953. Also refer to these resources:

- Pre-Departure Steps: http://www.ipd.northwestern.edu/study-abroad/pre-departure/index.html
- NU in Israel Google Site: https://sites.google.com/a/u.northwestern.edu/nuisrael/

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Checklist of Requirements

STEP 1: PROGRAM CONFIRMATION; Final Deadline: Monday, December 1

☐ Confirm Your Participation. Turn in the Program Confirmation Form (enclosed) as soon as possible and no later than Monday, December 1 by emailing a scanned copy of your signed form to Natalie at natalie.kohler@northwestern.edu. NOTE: Your place in your program will not be guaranteed until your Program Confirmation Form is received. If your program reaches capacity before your forms are received, you will be placed on a waitlist. Confirmation deadline: Monday, December 1

Program Confirmation Form also available here: http://www.northwestern.edu/studyabroad/documents/PROGRAM%20CONFIRMATION%20FORM_2014-15_final.pdf

☐ Complete the Pre-Departure Section of your Northwestern Study Abroad Application (http://www.northwestern.edu/studyabroadapp) under “Complete Pre-Departure Requirements” by filling out the Program Confirmation, Pre-Departure Checklist, Emergency Information, and Dietary Restrictions sections.

☐ Complete Parts A & B of the NU Health Assessment Form of your Northwestern Study Abroad Application under “Complete Pre-Departure Health Assessment” (see HEALTH & SAFETY GUIDE). If you are prompted to complete Part C, schedule an appointment with your physician ASAP.

☐ Passport Info & Copy. If you have not done so already, complete the “Picture and Passport Information” section of the My Profile area of the Northwestern Study Abroad Application. Also email a scanned copy of the ID page of your passport to Natalie at natalie.kohler@northwestern.edu

NOTE: If you do not already have a passport or if it will expire within six months of your intended return, submit your application for a new/renewed passport by December 1. Notify IPD if you do not carry a U.S. passport.

☐ Research visa requirements and contact Karey Fuhs (k-fuhs@northwestern.edu) at IPD if you require a visa.

☐ Complete the Travel Warning Release and Waiver; enclosed and available here: http://www.northwestern.edu/studyabroad/documents/Appendix%20C%20Travel%20Warning%20Release%20Waiver%20for%20ISOS%20Moderate.pdf

STEP 2: PRE-DEPARTURE ORIENTATION; Tuesday, February 17

☐ Book your international flight and email your detailed itinerary to Natalie at natalie.kohler@northwestern.edu

☐ Register with the US State Department Smart Traveler Enrollment Program (STEP): https://step.state.gov/step/

☐ Review all videos in the Study Abroad Pre-Departure Orientation course on Blackboard prior to your in-person orientation. Be sure to mark all videos as reviewed.

☐ Attend the mandatory Pre-Departure Orientation on February 17, from 6-8pm in Norris Louis Room, South.

☐ Complete and upload Health Assessment Form: Part C - Healthcare Provider Evaluation into your Northwestern Study Abroad Application (see HEALTH & SAFETY GUIDE). (Only required for students who answered “yes” to question 5 of Health Assessment Form: Part A.)

☐ Make an appointment with a travel health professional for a TB test, recommended immunizations, and travel health advice (see HEALTH & SAFETY GUIDE).

☐ Communicate and plan for any healthcare needs with one or more of the following resources well in advance of your program’s departure date: a representative from IPD, the Office of Global Safety and Security, Dean of Students Office, CAPS, or AccessibleNU; a health care professional; parents or other family members

ONGOING

☐ Maintain satisfactory academic performance and a clean disciplinary record

☐ Respond promptly to correspondence from IPD

☐ Do your research! Learn about the history, geography, politics, economy, and culture of your host country.

☐ Get excited and await any additional instructions about your Spring Quarter in Israel!
Program Information

Program Dates
The two NU in Israel programs will run from **Sunday, March 29** (the date students arrive in Tel Aviv), to **Sunday, June 14, 2015** (the date students depart from Tel Aviv).

*These dates are for planning purposes only; please do not book flights based on these dates. More information about travel will be provided once students have confirmed participation in the program.*

Program-provided housing will be offered during official program dates. Students arriving before the program start date or staying after the program end date will be responsible for making their own accommodations arrangements.

Travel
You are responsible for making your own flight reservations to and from Tel Aviv, Israel. **IPD will provide additional information about travel planning, including a suggested flight itinerary, after students have confirmed their participation in the program.**

Flight itineraries will be due via email to Natalie at natalie.kohler@northwestern.edu by **Tuesday, February 17.**

Students are encouraged to check flight availability and fares on a variety of airlines and through various search engines. Possible search engines/travel vendors include:

- Kayak: [http://www.kayak.com](http://www.kayak.com)
- STA Travel: [http://www.statravel.com/](http://www.statravel.com/)

When booking your tickets, be careful to note any restrictions associated with your ticket, particularly if you think you might need to make changes. These include: whether the ticket is refundable, what change penalties exist, the validity of the ticket (e.g., 90 days, 6 months, 1 year), re-routing options, etc.

**Pro Tip:** Booking round trip airfare is significantly more cost effective than purchasing two one-way flights. Try to arrange your travel plans early so that you can book round trip airfare for the best price.

Visas
U.S. citizens will not need a visa to enter Israel for this program; they will enter Israel as visitors for a 90-day (maximum) period. However, if you plan to stay after the program is completed and will exceed a 90-day visit, or if you do not carry a U.S. passport, contact Karey at k-fuhs@northwestern.edu and refer to the Israel Ministry of Foreign Affairs website for information about the requirements for a student visa: [http://www.mfa.gov.il/mfa/consulservices/pages/visas.aspx](http://www.mfa.gov.il/mfa/consulservices/pages/visas.aspx)

Housing
Your accommodations are provided as part of your program package. You will be living in dormitories on the Tel Aviv University campus with other international students and Israeli students. Students will be assigned rooms by Tel Aviv University, which they will share with a student of their same gender, likely outside of the Northwestern program. Each dorm building contains access to kitchenettes and laundry facilities.

As a reminder, housing is only provided during official program dates, so if you are arriving before the program start date or staying after the program end date, you will be responsible for making your own accommodations arrangements.
Also be sure to cancel your on-campus housing contract or sublet your off-campus apartment for the term you are abroad: [http://www.northwestern.edu/studyabroad/outbound-students/prepare-to-leave-campus.html](http://www.northwestern.edu/studyabroad/outbound-students/prepare-to-leave-campus.html)

**Program Costs and Billing**

Students participating in IPD study abroad programs will be charged a program fee equivalent to Northwestern tuition, which includes the program tuition, accommodations, some meals, program-related excursions, and HTH Worldwide Health Insurance. Refer to the enclosed student budget for expected program costs.

Invoices for study abroad are issued through CAESAR on the regular quarterly schedule, subject to the same due dates.

**Financial Aid**

Northwestern’s policy of meeting demonstrated need extends to study abroad, so financial aid recipients participating in IPD programs can use their aid toward the program costs. The aid application is no different for study abroad than for regular campus study.

As in any other year, your expected family contribution (EFC) will be calculated based on information reported in the financial aid application materials, and will not change based on study abroad costs. When calculating financial aid awards, the Financial Aid Office will use the enclosed budget, which includes the IPD program fee, plus your transportation, books, and personal expenses abroad. Estimated personal and other costs take into account reasonable cost of living for the area in which you will be studying.

Because housing and other costs are included in the IPD program fee, and are therefore not experienced by IPD students abroad, the total cost of the program is slightly lower than a standard quarter on campus. For study abroad programs that cost less than studying at Northwestern, your financial aid award will be reduced; self-help aid (i.e., work-study and need-based loans) is typically is reduced first, and Northwestern Scholarship may be reduced if necessary. Your EFC will remain the same.

Remember that your financial aid and loans cannot cover the cost of your housing in Evanston (on-campus or off-campus housing) while you are studying abroad.

**IPD Travel Grants, IPD Scholarships & Outside Scholarships**

All students participating in the NU in Israel program will receive a $1,500 IPD Travel Grant to support the cost of travel to Israel. Students receiving the IPD Travel Grant and those receiving IPD study abroad scholarships will see their awards credited to their NU invoice. In some cases, IPD funding may replace other sources of aid.

All students are encouraged to pursue outside scholarships and other sources of funding. Review the Financial Considerations page on the IPD website for more information and links to external scholarships and funding: [http://www.ipd.northwestern.edu/study-abroad/financial-considerations/index.html](http://www.ipd.northwestern.edu/study-abroad/financial-considerations/index.html). Note: Students receiving outside scholarships must report these awards to the Financial Aid Office.

If you have any additional questions about billing or financial aid, email Krista Buda Bethel at krista@northwestern.edu or refer to the Money Matters resource pages of the Study Abroad Guide: [http://www.northwestern.edu/studyabroad/resources/online-guide/money-matters/index.html](http://www.northwestern.edu/studyabroad/resources/online-guide/money-matters/index.html)

**Pre-Departure Orientation**

Throughout Winter Quarter, IPD will arrange some required and optional activities intended to prepare you for your study abroad experience. These events are opportunities for you to learn more about the history and culture of your program location, to meet and interact with the students participating in your program and with program alumni, to set goals for your time abroad, and to prepare yourself intellectually for the challenges of study and research abroad. Note the following:

- **Mandatory Blackboard Online Course:** Watch all [Study Abroad Pre-Departure Orientation videos](https://www.northwestern.edu/studyabroad/resources/online-guide/money-matters/index.html) available on Blackboard; make sure to click “Mark as Reviewed” so that we have a record of your compliance with this
requirement. This requirement should be completed before your in-person Pre-Departure Orientation.

**Tuesday, February 17.**

- **Mandatory Pre-Departure Orientation:** **Tuesday, February 17, 6-8pm,** Louis Room South, Norris. This orientation will cover important information about health and safety, tips for successful study abroad, and other important details. If you cannot attend the session during this time, email Natalie at natalie.kohler@northwestern.edu to make alternative arrangements.

- **Program Orientation(s): Time/Date TBD.** At least one meeting with Professor Elie Rekhess, the director of the NU in Israel program, will be scheduled. Additionally, the student ambassador for this program, Rebecca Carlson, will contact you about optional pre-departure activities.

More information about these and other opportunities will be provided, but be prepared to commit to about 10-20 hours over the course of Winter Quarter for pre-departure orientation activities.

**Tel Aviv University Forms & Requirements**

Additional information will be required by Tel Aviv University (TAU) to process your enrollment. IPD will be in contact in Winter Quarter with more information about these requirements and deadlines.
NU Health Assessment Form
All students are required to complete a Pre-Departure Health Assessment, which places responsibility on students to conduct a personal health assessment, meet with a medical professional (if required), and discuss healthcare needs with one of more of the following—an IPD representative, AccessibleNU, a healthcare professional, parents, or other family members—well in advance of the program’s departure date.

Students must complete Parts A & B of the Pre-Departure Health Assessment via the Northwestern Study Abroad Application (http://www.northwestern.edu/studyabroadapp) by their program confirmation date. If required, students must submit Part C – Healthcare Provider Evaluation by uploading the completed form, signed by a physician, to the online application by the date of the Pre-Departure Orientation or no later than six weeks prior to the start date of the program.

Be sure to review the Health Section of the Study Abroad Guide: http://www.northwestern.edu/studyabroad/guide/health-and-safety/health/index.html

Study Abroad Health Insurance
Northwestern University requires all study abroad participants be covered by HTH Worldwide Health Insurance regardless of any other coverage they have from their parents or Northwestern, unless they are a citizen of the country in which they will be studying. Our policy provides comprehensive, zero deductible health insurance coverage as well as care coordination, including assistance in making doctor’s appointments or seeking emergency medical services while abroad. The policy also includes pre-departure assistance for students with pre-existing conditions that may require professional health management while abroad. For example, staff in HTH’s Global Health Unit can arrange for a variety of services including but not limited to routine blood work, counseling, or allergy injections. Email them at globalhealth@hthworldwide.com or contact Julie Anne Friend, the Director of the Office of Global Safety and Security, at Julie.friend@northwestern.edu.

IPD will purchase HTH policies on behalf of program participants, and the cost is included in your program fee. Therefore, you should not enroll yourself in HTH; IPD will enroll you for the official travel period of your program. After enrollment, you will receive an email confirmation of coverage with a link to download a PDF copy of your policy card. Be sure to download your card and familiarize yourself with the terms of your coverage before you go. Be sure to familiarize yourself with the terms of your coverage before you go. More information can be found through the Office of Risk Management: http://www.northwestern.edu/risk/insurance/study-travel-abroad-health/index.html

Should you elect to travel on your own prior to or at the end of your program, you will need to purchase additional coverage. There are dozens of companies that specialize in international medical insurance policies. You can research them on the web or you can purchase a policy similar to the NU coverage from our current provider HTH Worldwide (http://www.hthtravelinsurance.com/). On the website, you can review a variety of coverage options, make a selection, and pay with a credit card. Your policy will be emailed to you within hours. The policy most similar to NU's coverage is the TravelGap Excursion plan. The coverage allows access to all of HTH's web tools; provides comprehensive protection; and, depending on the medical limit selected (it can range from a medical maximum of $75,000 to $1,000,000), the deductible chosen (it can range from $0 to $400), and your age at the time of travel, costs less than $15 for the initial 10 days of travel while outside of the U.S. Remember, you will need to independently purchase this separate insurance coverage. You cannot extend the Northwestern study abroad coverage; a new policy must be obtained.

Travel Health
Even if you are not required to see a medical professional as part of the Northwestern University Health Assessment process, it is recommended that you consult a travel health professional about appropriate immunizations and preventative health measures for your trip. NU Health Service (NUHS) is not currently offering travel health services,
but you can consult the Travel Health Services page of the NUHS website for a list of local travel health professionals: http://www.northwestern.edu/healthservice-evanston/medical-services/travel-health-services/index.html. 

Before meeting with a travel health specialist, you are encouraged to review the CDC Travelers’ Health page for your location: http://wwwnc.cdc.gov/travel/destinations/traveler/extended_student/israel. Also plan to bring a copy of the CDC recommendations to your visit.

Mental and Emotional Health
Besides being personally rewarding, culturally expanding, and growth-producing, study abroad can be a stressful experience. As such, study abroad can cause students to have strong emotional reactions that can interfere with effective functioning as well as trigger and/or exacerbate mental health concerns, such as a return of symptoms or increased depression or anxiety. Please refer to the Mental Health Abroad page in the Online Guide to Study Abroad for information and resources: http://www.northwestern.edu/studyabroad/guide/health-and-safety/health/mental-health-abroad.html

The state of your mental health is a personal matter and a personal responsibility, but discussing your mental health needs and readiness for study abroad with your current mental health provider or Northwestern’s Counseling and Psychological Services (CAPS) before you go abroad will help you to prepare for any mental health challenges abroad. Please also consult with your program administrators about your mental health history, so that they can help you plan ahead and discuss options available for support while abroad. Visit the CAPS website: http://www.northwestern.edu/counseling/index.html

Travel Warning Waiver & Release
Israel is currently under a U.S. Department of State Travel Warning: http://travel.state.gov/content/passports/english/alertswarnings/israel-travel-warning.html

In accordance with Northwestern University’s Undergraduate International Travel Policy, this program has been fully reviewed and granted special travel permission from the Study Abroad Risk Assessment Committee (SARAC). As a response to changes in country conditions that may raise significant health, safety, or security concerns, the program is subject to modification or suspension at any time. You can learn more about Northwestern’s Undergraduate Travel Policy here: http://www.northwestern.edu/studyabroad/guide/health-and-safety/safety/university-undergraduate-international-travel-policy-and-procedures.html

Students enrolled in this program will be required to adhere to additional security measures, which will be discussed in more detail during advising appointments and pre-departure orientation. Students must also sign a Travel Warning Release and Waiver (enclosed), due December 1. This form is also available here: http://www.northwestern.edu/studyabroad/documents/Appendix%20C%20Travel%20Warning%20Release%20Waiver%20for%20ISOS%20Moderate.pdf

Smart Traveler Enrollment Program (STEP)
The Smart Traveler Enrollment Program (STEP) is a free service provided by the U.S. Government to U.S. citizens who are traveling to, or living in, a foreign country. STEP allows you to enter information about your upcoming trip abroad so that the Department of State can better assist you in an emergency. STEP also allows Americans residing abroad to get routine information from the nearest U.S. embassy or consulate. Visit STEP at: https://step.state.gov/step/

All IPD students must register their travel with STEP prior to departure.
Preparing for Your Experience Abroad

Most students who participate in a study abroad program do so, among other reasons, to experience and to interact with people from another culture. Engaging with your host community and culture is central to the study abroad experience and to the discoveries that you will make about yourself and your host country. But remember: the level and depth of interaction that you will have with the local culture will depend largely on your own initiative, and the process starts long before your arrival in your host country.

IPD’s specially-designed programs, such as this one, provide you with the comfort of a relatively familiar academic and social setting, since your curriculum aligns with your on-campus studies and you are living and studying with a group of your Northwestern peers. However, this structure can sometimes lead to a Northwestern “bubble” or “island” phenomenon abroad, which may pose a challenge to getting to know local people and having positive cross-cultural experiences. It is important that you make a concerted effort to cultivate relationships with students at your host institution, your homestay family (if applicable), or community members in the city where you live.

At the same time, having some knowledge about your host country will make you better equipped to interact with your local environment in a substantive and meaningful way. Having a basic understanding of the history and geography of your host country as well as social, economic, and political systems will help you build relationships with local people and better understand the cultural dynamics you will experience. Additionally, the more informed you are about the environment in which you will be living and studying, the more likely you will be to question assumptions or misconceptions you may have about the place and people, to understand and cope with differences between your expectations and the reality you experience, and to distinguish yourself from the “Ugly American” stereotype.

Make a Plan to Know Before You Go
Take some time before you depart to set specific goals for yourself while you are abroad and plan how you might accomplish them. Begin by researching the basic history of your host country and/or city, as well as local politics and government, language, religion, holidays, traditional art and music, the economic system, customs and traditions, gender roles, recent hot topics and controversies, etc. Besides basic Internet searches, consider watching a movie from or about your host country (there are many in the IPD library), reading a novel or non-fiction work about the place you are visiting (also available in the IPD library), reading articles from local newspapers online, and buying a travel guide that points out the major sights and attractions in the area where you will be living. Students participating in global health programs abroad may wish to consult the World Health Organization (WHO) country guides or review other health-related publications specific to their host country. Contact the IPD Ambassadors for your program and other returnees and start asking questions.

IPD will provide some resources and suggestions in your Pre-Departure Orientation Guide (distributed shortly before your Pre-Departure Orientation) and on the Google Site for your program. However, you should focus on topics that are of interest to you and aim to find information from a variety of sources, mediums, and viewpoints. Start by reviewing the links in the Resources section.

Winter Quarter Course Options

- **Global Health Courses.** Though not required, it is strongly recommended for students in the Public Health in Israel program that you take at least one Global Health core class prior to your study abroad experience, such as Introduction to International Public Health, Qualitative Research Methods in Global Health, or Global Bioethics. Here’s a list of the core and elective class offerings for Winter Quarter: [http://www.northwestern.edu/globalhealthstudies/courses/schedule.html](http://www.northwestern.edu/globalhealthstudies/courses/schedule.html)

- **Hebrew & Arabic Courses.** There is no language requirement for the NU in Israel program, and you will only receive a short Survival Hebrew crash course as part of the orientation program offered upon arrival in Israel. However, as Hebrew and Arabic are the official languages of Israel, a course in Hebrew or Arabic language would be useful for your integration into Israeli culture. Many past students have indicated that they would have benefitted from taking a language course before going to Israel.
• Jewish and Israel Studies Courses. To begin to build context for your experience in Israel, taking a course in the history, politics, economics, or other aspects of culture and society in the region would be beneficial for your preparation. For courses offered next term, refer to these websites:
  o Crown Family Center for Jewish and Israel Studies: [http://www.jewish-studies.northwestern.edu/undergraduate/next-quarter.html](http://www.jewish-studies.northwestern.edu/undergraduate/next-quarter.html)
  o International Studies: [http://www.internationalstudies.northwestern.edu/undergraduate/courselists.html](http://www.internationalstudies.northwestern.edu/undergraduate/courselists.html)
Resources

Contacts

International Program Development
ipd@northwestern.edu
Tel: +1-847-467-6953
http://www.ipd.northwestern.edu/

Karey Fuhs, Associate Director, IPD Study Abroad
*Contact Karey if you have any questions about your program, academics, preparing for study abroad, health and safety, or any other matters.
k-fuhs@northwestern.edu

Natalie Kohler, Program Assistant, IPD Study Abroad
*Contact Natalie if you have questions about forms or requirements, and submit all materials to her.
natalie.kohler@northwestern.edu

Study Abroad Office
studyabroad@northwestern.edu
http://www.northwestern.edu/studyabroad/
Tel: +1-847-467-6400

Program Information

• Public Health in Israel Program Page:
  http://www.ipd.northwestern.edu/undergraduate/public_health/ph-israel.html
• The Modern State of Israel: Politics, Economics & Ethnicity Program Page:
  http://www.ipd.northwestern.edu/undergraduate/emerging_global_structures/modern-state-israel.html
• IPD Pre-Departure Information: http://www.ipd.northwestern.edu/study-abroad/pre-departure/index.html
• NU in Israel blog: http://blog.ipd.northwestern.edu/nuinisrael/
• Study Abroad Guide: http://www.northwestern.edu/studyabroad/guide/index.html
• Study Abroad Office: Student Voices (including a password-protected area to access returnee information):
  http://www.northwestern.edu/studyabroad/student-voices/index.html
• Study Abroad Office: Learn About Your Destination:
  http://www.northwestern.edu/studyabroad/outbound-students/learn-about-your-destination.html
• Study Abroad Office: Life in a Foreign Culture:
  http://www.northwestern.edu/studyabroad/outbound-students/life-in-a-foreign-culture-tips-for-cultural-adjustment-while-abroad.html
• Tel Aviv University: http://english.tau.ac.il/
• TAU International: http://international.tau.ac.il/

Country & Traveler Information

• CIA World Factbook Israel: https://www.cia.gov/library/publications/the-world-factbook/geos/is.html
• Israel: Seeing is Believing, video by Israel MFA Photographer and Editor: Eyal Bartov:
  https://www.youtube.com/embed/tLgdb6r0MQ4?rel=0

Global Health Information

• Center for Disease Control and Prevention (CDC) in Israel: http://www.cdc.gov/globalhealth/countries/israel/
Public Health in Israel (Tel Aviv, Israel)
The Modern State of Israel: Politics, Economics & Ethnicity (Tel Aviv, Israel)

### Program Cost Information

| FEES CHARGED BY NORTHWESTERN | 
|-------------------------------|---|
| **PROGRAM FEE**               | $15,612 |
| **Tuition:** $11,912          | The tuition fee covers all program expenses, including: |
|                               | • lectures and instruction for four courses |
|                               | • HTH Worldwide Health Insurance |
|                               | • field visits and excursions to locations such as Jerusalem, the Dead Sea, Masada, and Haifa (including all related travel costs) |
| **Housing:** $3,600           | The housing fee covers: |
|                               | • lodging in the student dormitory at Tel Aviv University |
|                               | • accommodations in guest houses, hostels, or camps during field trips and excursions |
|                               | No meals are included; students are responsible for covering the costs of all meals. |
| **HTH Worldwide Health Insurance:** $100 | |
| **STUDY ABROAD ADMINISTRATIVE FEE** | $0 |
| Students participating in this program are exempt from the Study Abroad Administrative Fee. |

**TOTAL FEES CHARGED BY NORTHWESTERN** $15,612

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### Estimated Additional Costs

| **International Airfare** | $1,500 |
| Students are responsible for making arrangements to fly round-trip to Tel Aviv, Israel, on the dates provided. Cost estimates are based upon travel from Chicago. International airfares vary greatly based on the point of departure, carrier, and type of ticket purchased as well as volatility of airline industry pricing. Students may choose to take advantage of frequent flyer or other airline awards available to them, which could significantly lower their travel costs. |

| **Books & Supplies** | $200 |

| **Discretionary Expenses** | $2,000 |
| Personal expenses vary based on individual spending habits and budgets. Discretionary expenses include meals, non-program transportation, moderate personal travel, and other incidentals. Students who plan to do significant amount of personal travel (e.g., 2+ trips outside of Tel Aviv) should estimate an additional $500-$1,000. |

**TOTAL ESTIMATED ADDITIONAL COSTS** $3,700

**TOTAL STUDENT BUDGET (Fees + Estimated Additional Costs)** $19,312

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For more information about billing, finances, and financial aid for study abroad, please refer to the Money Matters resource page of the Study Abroad Office website or contact Krista Buda Bethel (krista@northwestern.edu) in the Financial Aid Office. Also refer to the Withdrawal Policies for Northwestern-Sponsored Programs for information about refunds in the case of withdrawal or dismissal.
**PROGRAM CONFIRMATION FORM**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Last</th>
<th>First</th>
<th>NU Student ID Number (if applicable)</th>
</tr>
</thead>
</table>

**If you intend to study abroad, please confirm your program:**

- List your program’s title as it appears on the Study Abroad Office website. If you are enrolling in a specific concentration/track, list that as well.
- If you’re waiting to hear about acceptance from your program(s), fill out this form as if you will attend your preferred program and submit it by your Program Confirmation deadline. You must notify your Study Abroad Adviser if your plans change after signing and submitting this form.

<table>
<thead>
<tr>
<th>NU term(s) abroad (include relevant quarter[s] and year):</th>
</tr>
</thead>
</table>

**Withdrawal Notice:** I’m withdrawing my NU Study Abroad Application for the following reason(s) [check all that apply]:

- [ ] Academic Reasons
- [ ] Financial Reasons
- [ ] Personal or Family Reasons
- [ ] Extracurricular Commitments
- [ ] Other (please describe below):

**Program Confirmation - Northwestern Students:**

If you withdraw from a Northwestern-Sponsored Program (click here for a list: Northwestern-sponsored programs) after signing and submitting this Program Confirmation Form, you will be charged a minimum $1,000 cancellation fee plus unrecoverable costs incurred on your behalf by your program office, as indicated by the Withdrawal Policies for Northwestern-Sponsored Programs.

For all other programs (i.e. affiliated, approved unaffiliated, and Non-Northwestern Summer), you are bound by the billing, withdrawal and refund policies of the program provider and/or host institution. Please contact your program for details.

**Program Confirmation - Non-Northwestern Students:**

In order to reserve your place in a Northwestern-Sponsored Program, you must pay a $1,000 non-refundable deposit (which will be applied to your overall program fee) by your program confirmation deadline. If you confirm your participation but do not submit a $1,000 deposit within 10 days after the program’s confirmation deadline, you are subject to an additional $500 penalty fee.

If you withdraw from the program after signing and submitting this Program Confirmation Form, your program office will charge you for unrecoverable costs incurred on your behalf, and your deposit will not be refunded, as indicated in the Withdrawal Policies for Northwestern-Sponsored Programs.

**Student Statement (all students who are confirming):** By signing below, I agree that I will:

- Review and abide by all Northwestern and program-specific requirements and regulations pertaining to the program in which I plan to participate, as indicated on the Study Abroad Office’s website and in the Student Agreement I signed as part of my approved NU Study Abroad Application.
- Complete all NU pre-departure requirements.

I have reviewed the refund, cancellation and withdrawal policies that apply to my program. My signature here confirms that I understand and agree to all of the statements and conditions set forth in this Program Confirmation Form, and I certify that the information in my NU Study Abroad Application is true and accurate to the best of my knowledge.

**Student signature:** ___________________________ **Date:** ____________________

A signature is not required for students who are withdrawing their NU Study Abroad Application.

**Northwestern Students:** Please submit this form, in person and by your deadline, to the appropriate study abroad office.

**Non-Northwestern Students:** Please contact the appropriate office for submission instructions.

Buffett Center for International and Comparative Studies (BCICS): http://www.bcics.northwestern.edu
Center for Global Engagement (CGE)/Global Engagement Studies Institute (GESI): http://gesi.northwestern.edu
Office of International Program Development (IPD): http://www.ipd.northwestern.edu
Study Abroad Office: http://www.northwestern.edu/studyabroad